



Please call
254-287-6070
for additional
information on
EFMP enrollment,
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[http://www.hoodmwr.com/
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SPECIAL NEEDS
ACCOMMODATION
PROCESS (SNAP)

Bldg. 121, Rivers Building
761st Tank Battalion
Fort Hood, TX 76544

Phone: 254-287-6070
Fax: 254-285-6658

E-mail: usarmy.hood.imcom-fmwrc.list.acs-efmp@mail.mil

SPECIAL NEEDS
ACCOMMODATION
PROCESS
(SNAP)



Fort Hood, TX

254-287-6070

SNAP



PURPOSE:

- To provide reasonable accommodations for children and youth with special needs

PROCESS:

- Meet with parent/guardian to discuss special needs and type of care desired

TIMEFRAME:

- 10 to 14 days after receipt of registration documents

WHO'S AT THE MEETING?

- Parent/guardian
- Child, Youth & School Services (CYSS)
- Army Public Health Nursing (APHN)
- Exceptional Family Member Program (EFMP)

WHAT TO BRING:

- Individualized Family Service Plan (IFSP), Individualized Education Plan (IEP) or 504 Plan
- Behavior Modification Plan
- Medical records as appropriate

WHERE DO I START?

Step 1: CYSS-Parent Central Services

- ➔ Pick-up Registration Forms
 - Army Child and Youth Services Health Screening Tool 1
 - Medical Action Plans—Allergy, Asthma, Diabetes or Seizure
 - Special Diet Statement

Step 2: CYSS-Parent Central Services

- ➔ Return Registration Forms

Step 3: APHN

- ➔ Reviews Forms

Step 4: EFMP

- ➔ Processes Approved Forms
- ➔ Schedules SNAP meeting (if needed) or administrative review

What is considered:

- Special Need
- Ratio
- Group Size
- Environment
- Program Adaptation
- Provider Training
- Medications



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