

MS Office 2007 Classes



NO COST TRAINING
MILITARY I.D. CARD HOLDERS



Bldg 284 Battalion Ave., Fort Hood, TX

Microsoft Learning

**Explore the features and benefits of
Microsoft Office**

Professionalize

WORD

23 & 24 February
12:30-2:30 p.m.

Discover

EXCEL

22 & 23 March
12:30-2:30 p.m.

Explore

PowerPoint

26 & 27 April
12:30-2:30 p.m.

MORE THAN JUST WORDS!

Learn how to produce *PROFESSIONAL-LOOKING DOCUMENTS* while spending more time writing, and less time formatting.



WANT TO DO MORE WITH EXCEL?

Take your skills to the next level with *TABLES, FORMULAS, FORMATTING, AND MORE...*



A POWERFUL SOLUTION...

to creating a full featured presentation by adding photos, videos, diagrams, and more.



Limited Seating

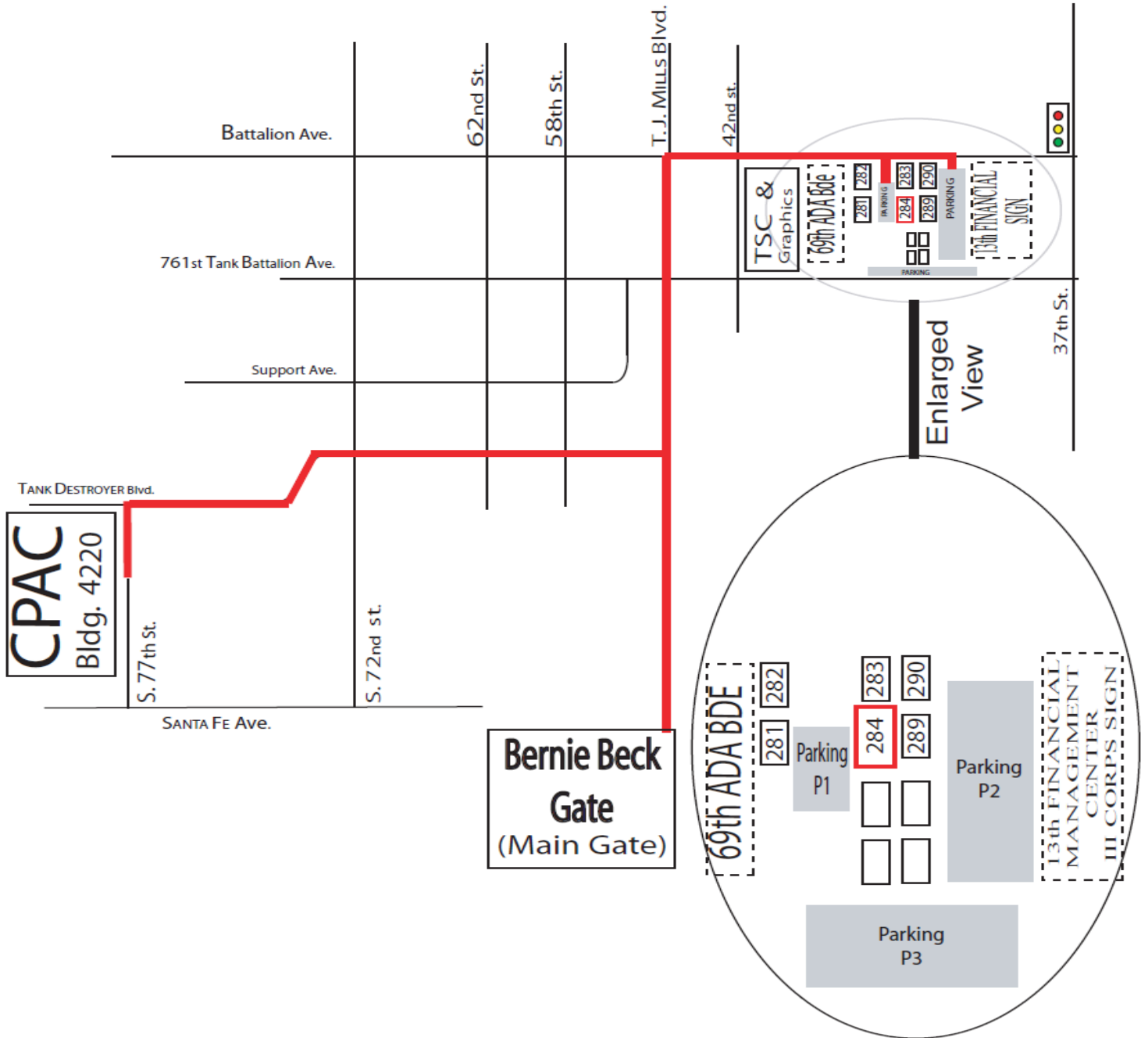
Registration is Required!

254.286.6684

hood.dmwr.acs.erb.distro@conus.army.mil

Special accommodations due to disabilities should call 254.288.2089

ARMY COMMUNITY SERVICE EMPLOYMENT READINESS PROGRAM



From parking lot turn left on 77 St. towards Tank Destroyer Blvd.
 Turn right on Tank Destroyer Blvd.
 Turn left on 72 St. towards Battalion Ave.
 Turn right on Battalion Ave. towards T. J. Mills Blvd.
 Continue pass T. J. Mills Blvd.
 We are located before the stop light at 37 St. between 4 ID and 13 Financial signs.

There are three parking lots around our new building:
 The first lot on the right is P1.
 (This lot has less parking available.)
 The second lot on the right is P2.
 (This lot should have plenty of parking.)
 The third lot beside the buildings is P3.
 (This lot is accessible from 761st Tank Battalion Ave.)