

Welcome to the Army Community Service Employment Readiness Online Training. To get started simply click on the class that you would like to complete. Follow through the training by clicking the back and the next buttons. After you have completed each tutorial there will be a review exercise for you to apply the knowledge you have learned. You will be awarded a certificate of completion if you pass the review with a 90% or above. Good luck and enjoy training.

Hi, I'm Marie Irving and welcome to basic resume writing. During this training session you will learn the purpose of the resume, the different formats of the resume, resume headings and finally how to choose your references. This training should take approximately fifteen minutes, so let's get started.

A great resume that identifies your skills and which matches the employer's needs will get you the interview; the interview will get you the job. Now you can take an online quiz and receive a certificate. If you would like to attend an advanced resume writing class, please call 254-288-2089 or register online.