

CHILD, YOUTH & SCHOOL SERVICES (CYSS)

Parent Central Services: Building 121, 761st Tank Battalion Avenue

Hours of Operation:

Monday-Thursday 0730-1630

Registrations appointments and walk-ins accepted until 1500

Fast Lane Services available until 1630

Friday 0730-1200

Registrations by appointment only

Fast Lane Services available until 1200



Does your child have any medical special needs? If so, your child may need a DA Medical Action Plan (MAP) and a Special Needs Accommodation Process (SNAP). Call 287-8029, go to http://www.hoodmwr.com/cys_snap.htm or stop by Parent Central Services for more information.

Registration Checklist

The following items are required for CYSS registration:

1. Registration Packet:
 - a. Health Screening Tool #1: one per child
 - b. Child Nutrition Form: one per child
 - c. Food Program Enrollment Form: one per child
 - d. DOD Child Care Form: one per family
2. Health Assessment/Sports Physical Form
 - a. Health Assessments are required for all children 5th Grade and below
 - b. A Sports Physical is required for any child or youth to enroll in a sport.
3. AKO email address for AD Military _____@us.army.mil
4. Three local emergency designees with phone numbers (at least two at the time of registration)
5. Social Security Numbers for the sponsor and each child
6. SNAP documentation if needed (see above)

7. Current end of month LES and current pay statements (to verify income) *If proper documentation is not provided, child care fees are calculated at the highest category (Category 9). Pay documents must be verified annually.*
8. Current and up to date immunization record

CYSS Registration is valid for one year. The registration must be completed each year by the registration expiration date in order to continue services. Please make a note of your registration date for renewal purposes.

To make a registration appointment, please call (254)287-8029.

All required registration forms are available online at www.hoodmwr.com.